

My Health Record in Residential Aged Care Homes

Older Persons Health and Palliative Care

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Northern Queensland Primary Health Network

Torres and Cape | Cairns | Townsville | Mackay



Northern Queensland Primary Health Network (NQPHN) acknowledges the Traditional Custodians of the lands and seas on which we live and work, and pay our respects to Elders past and present.



What is My Health Record?



An online
summary of an
individual's key
health
information

Personally
controlled

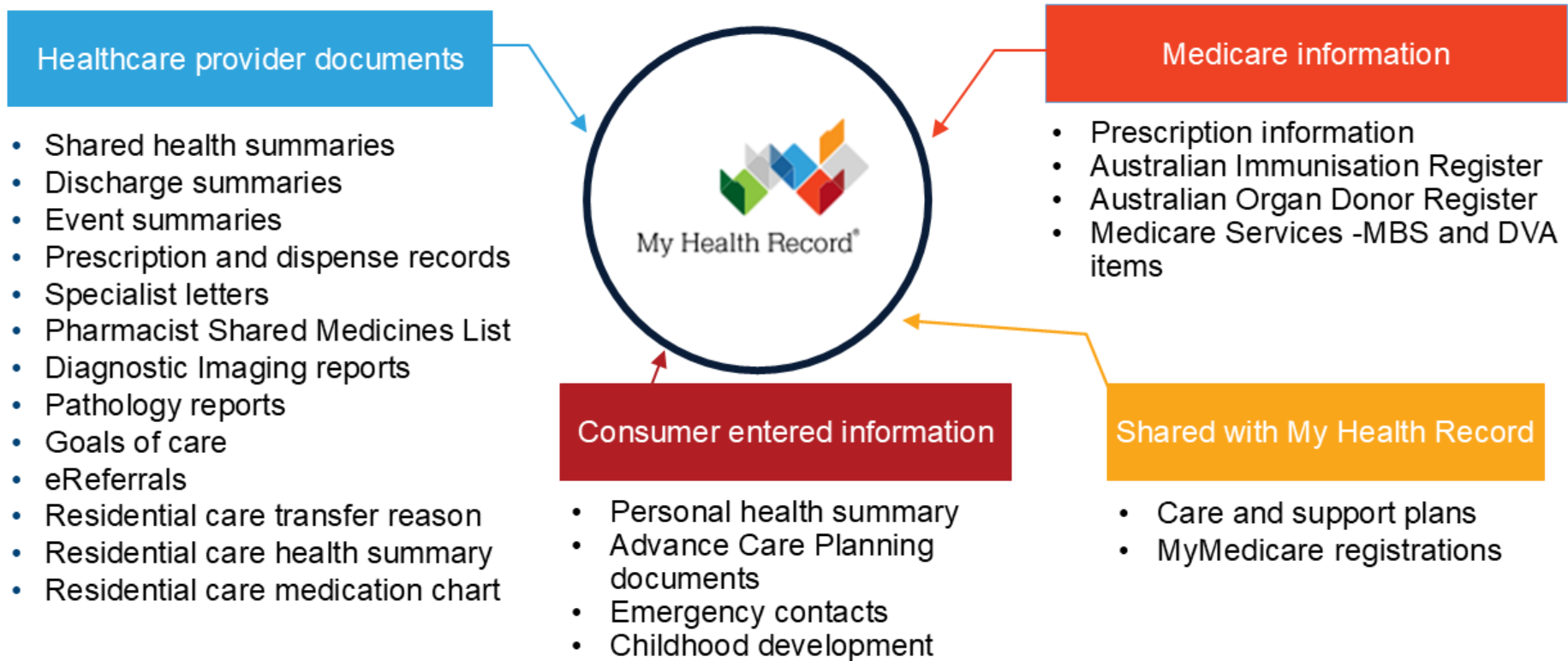
Part of a
national
system

Accessible at all
times

Protected



My Health Record documents



My Health Record - benefits



Greater understanding and visibility between healthcare providers involved in the care of a person



Enhanced continuity of care in a person's health journey



Improved access to medication history and visibility of medications prescribed



Improved access to clinical information, especially in the context of an emergency



Enhanced capacity to better coordinate care and provide support for a person and their carers



Enhanced self-management



How do healthcare providers access My Health Record?

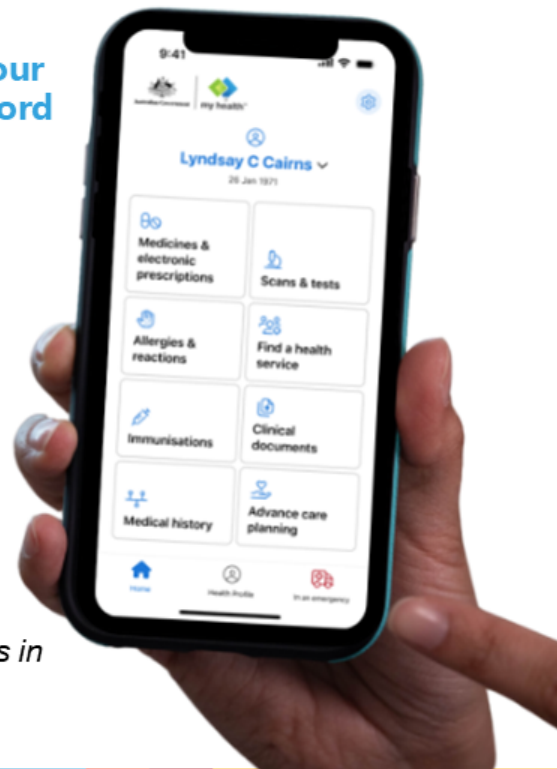


What is the **my health** app?

A secure and convenient way to view key health information that you, your healthcare providers or representatives have uploaded to My Health Record

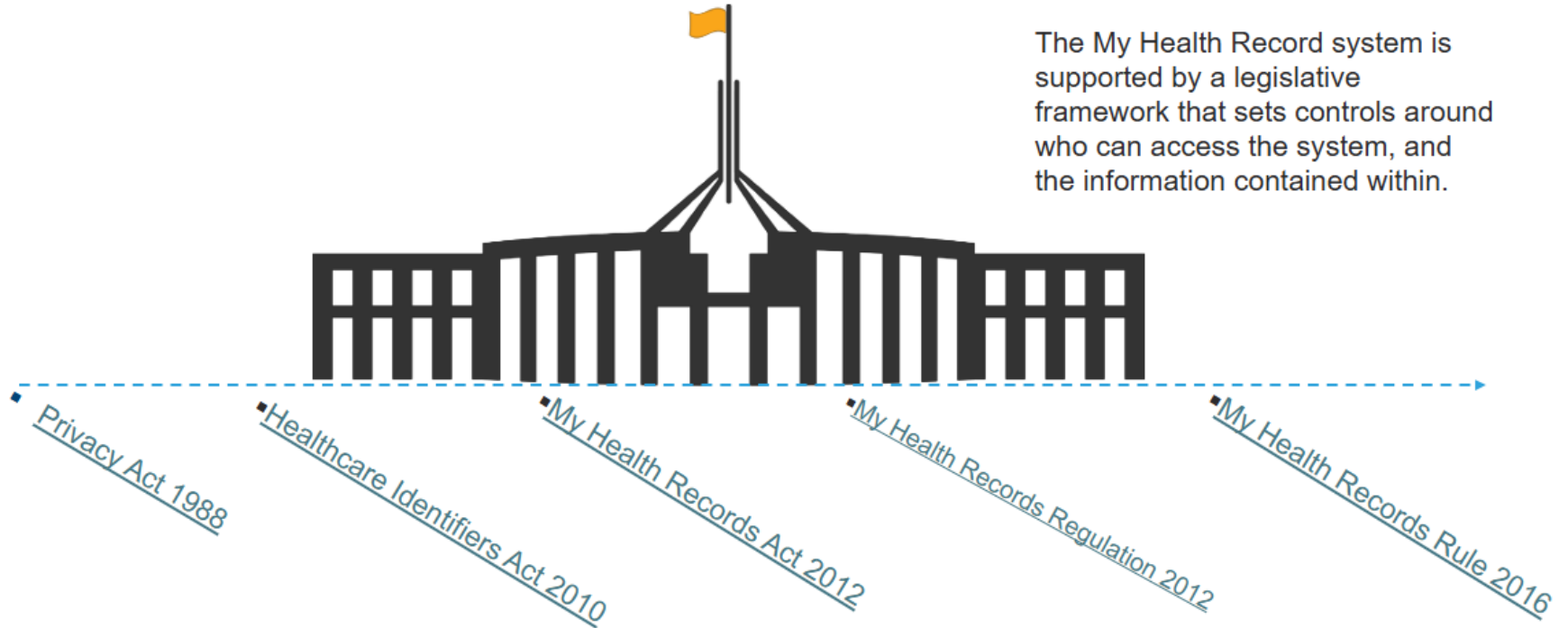
- **my health** lets consumers view and download documents from My Health Record onto mobile devices.
- The app also allows consumers to add information like emergency contacts, electronic prescriptions, allergy and medicines details.
- Consumers can also share documents that contain health information with other healthcare providers or organisations.

*Please note that **my health** app is one of many applications that can support residents in managing their health.*



My Health Record legislation

The My Health Record system is supported by a legislative framework that sets controls around who can access the system, and the information contained within.



Privacy and access control settings



A consumer can choose to restrict access to specific documents in their My Health Record by setting a Limited Document Access Code (LDAC).



A consumer can restrict access to their entire record using a Record Access Code (RAC).



A consumer can choose to remove documents at any time.



Consumer can choose to receive an SMS or email alert when a healthcare organisation accesses their My Health Record.



All instances of access to My Health Record are monitored and logged.

My Health Record - Security



- Many safeguards are in place to protect the My Health Record system.
- These include strong encryption, firewalls, secure login processes and audit logging



- The Agency's Cyber Security Centre monitors the system.
- Health information in the system is protected by legislation.
- Significant penalties apply for deliberate misuse.



- All data within the My Health Record system is stored securely in Australia.
- External software goes through a conformance process before it is allowed to connect.

Accessing your residents My Health Record to view

A registered healthcare provider can access My Health Record for the purpose of providing care and subject to any access controls set.



A provider is authorised by law without seeking permission each time to **view** a My Health Record if:

1. The provider is permitted by the organisation to access the My Health Record.
2. The provider is accessing in order to **provide healthcare** to the patient (you must not view for insurance or employment purposes).
3. Best practice is to discuss with the patient if the document contains sensitive information.



Accessing your residents My Health Record to upload

A registered healthcare provider can access My Health Record for the purpose of providing care and subject to any access controls set.



A provider is authorised to **upload** *except* when:

1. The patient does not want the document to be uploaded.
2. First time uploading a shared health summary (should agree with patient on Nominated Provider relationship).
3. Certain State or Territory laws require consent to upload certain sensitive health information.



Emergency Access provision



The Emergency Access provision can **only** be used if the healthcare provider:

- reasonably believes that there is a **serious threat** to the **life, health and safety** of an individual; AND
- reasonably believes it would be **unreasonable or impracticable** to obtain the **consent** of the healthcare recipient whose My Health Record is to be accessed

OR

- reasonably believes that access to the record is necessary to **lessen or prevent a serious threat to public health or public safety**.



Penalties for misuse of information



There are significant fines and penalties for inappropriate or unauthorised access to health information in an individual's My Health Record.



Healthcare providers are authorised to use My Health Record for the purpose of providing healthcare, subject to any access controls the individual may have set.



Any unauthorised use of emergency access is considered a contravention of the [My Health Records Act 2012](#) and may constitute an interference with privacy under the [Privacy Act 1988](#)

Examples of inappropriate use



The emergency access function is not designed to be used for the following:

- to check whether any restricted documents exist.
- to gain access when an individual has forgotten the access code they have set.
- to view your own My Health Record or a record of a family member.
- to demonstrate how to use the emergency access function.

Unauthorised use of the emergency access function is subject to **civil and/or criminal penalties** under the *My Health Records Act 2012*.



Nominated representative

- Nominated representatives can help access or manage your key health information when you cannot.
- What your nominated representatives can do in your record depends on the level of access you give them.
- You have complete control over what your nominated representatives can see and do in your record.
- You will need to invite the individual you wish to be your nominated representative to give them access to your record.



How to become a nominated representative



How to invite a person to be nominated representative

1. Access My Health Record via myGov.
2. Enter the details of the person you would like to invite.
3. Choose the person's level of access.
4. Share the PAC code with the person.



How to accept an invitation to be a nominated representative

1. Access My Health Record via myGov
2. Enter the PAC code you received, the family name and the birth date of the record holder.
3. Read participation information and tick 'I agree'.

Authorised representative

- They may be a person who has parental responsibility, legal authority or is otherwise appropriate to act on an individual's behalf.
- Responsible for managing the My Health Record of their dependent (a dependent is younger than 14 or older than 14 who lacks capacity to make decisions for themselves).
- Has complete access and control over their dependents' record, as if it was their own.



How to become an authorised representative

You can be an authorised representative for a person 14 years or older if you can show that:

- the person lacks the capacity to make their own decisions and
- you have authority to act on their behalf.

To apply to be an authorised representative for a person 14 years or older, complete the [Apply to be your dependant's authorised representative and register them for a My Health Record](#) form.



1. When you apply, you must provide evidence of your relationship with the dependant and that they are not capable of making decisions for themselves.
2. If your dependant doesn't already have a My Health Record, we will create one for them.
3. We'll let you know when we've processed your application and will send you a code.
4. Use this code to access your dependant's record online as their authorised representative.

My Health Record

Clinical Audience



Australian Government

Australian Digital Health Agency



Caleb's healthcare journey



GP



RN

Caleb

- 86 years old
- Multiple chronic condition including Parkinson's disease and early onset Dementia
- Recently had a fall and has been transferred to a RACH



Pharmacist



Carer

How do healthcare providers access My Health Record?

Clinical Information System (CIS)
conformant with My Health Record

Leecare Solutions
Leecare Aged Care (GMT+08:00)
Welcome, First User

Quick Search Resident
Advanced Search

My Health Record

My Health Record Status: Access Granted
Register My Health Record | Check My Health Record Status | Gain Emergency Access | Gain Access | Gain Extra Access

Given Names: STEVEN Family Name: HU Date of Birth: 08/04/1950 Sex: Male BA Status: Active Verified: yes

Creation Time	Name	Description	Document ID
08/12/2012 10:41 PM	Shared Health Summary		2.25.12614848833040635564643500059333556282
08/12/2012 10:04 PM	Shared Health Summary		2.25.250155677510814217409591429450875329842
08/12/2012 9:44 PM	Shared Health Summary		2.25.114365562155266524725947822920551055095
08/12/2012 9:28 PM	Shared Health Summary		2.25.177655027595477203396397366141820505477

Register of Conformity

www.digitalhealth.gov.au > [Conformant clinical software products](#)

National Provider Portal (NPP)

PEARSELL, MATHILDA
DOB: 01-Jun-1940 (24 years) Sex: Female

Health Record Overview | Clinical Documents | Medicine Records | Consumer Documents | Child Development | Medicare Records | Advance Care Planning

Health Record Overview

Advance care information is available on this My Health Record.

This is not a complete view of the individual's health information. For more information about the individual's health record or data please consult the individual or other healthcare professionals as needed. Note that all date and time information shown on this page is converted to the Australian Eastern Standard Time Zone (or Australian Eastern Daylight Time Zone where applicable).

Documents available on the My Health Record since the last Shared Health Summary

This section lists key documents updated to this record since the last Shared Health Summary, such as discharge summaries. Other documents, such as prescriptions, can be accessed through the other links provided.

5 Documents available on the My Health Record since the Shared Health Summary Show Event Summaries Only with Clinical Synopses if available

16-Jun-2016	Personal Health Summary	MATHILDA PEARSELL
16-Jun-2016	Discharge Summary	FN Catherine Muggenidge, Bully Hospital
26-Jun-2016	Referral	Dr. Good Environment, Bully Hospital
16-Jun-2016	Specialist Letter	Dr. Good Environment, Bully Hospital

Medicines View

Available medicines in this My Health Record - sorted by Date

11 Jul 2024

Caleb DERRINGTON

DoB 15 Jun 1933 (91 years)

SEX Male

IHI 8003 6080 0004 5922

Allergies and Adverse Reactions

Phenoxymethylpenicillin

Medicines Preview

19-Aug-2022 to 11-Jul-2024
(a few seconds ago)

Shared Health Summary

11-Jul-2024 (a few seconds ago)
Author: Own
[Own Organisation](#)
tel:0716543542, fax:0716543542,
mailto:info@practice.com.au

[* More recent than the Discharge Summary](#)

Discharge Summary

17-Sep-2022 (1 years ago)
Author: Own
[Own Organisation](#)
tel:5555-6666

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[\[Help\]](#)

Medicines Preview - Latest Documents, Dispenses - sorted by descending event date.

19-Aug-2022 to 11-Jul-2024 (a few seconds ago)

Source/Author	Date	Medicine - Active Ingredient(s)	Medicine - Brand	Dose/Directions
Shared Health Summary by Own Organisation	11-Jul-2024 (a few seconds ago)		Aspirin 100mg Tablet, enteric coated	1 Tablet Daily with meals. for Ischaemic heart disease
			Avapro HCT 300/12.5 300mg;12.5mg Tablet	1 Tablet Daily. for Hypertension
			Crestor 20mg Tablet	1 Tablet Daily. for Hyperlipidaemia
			Escitalopram 10mg Tablet	1 Tablet Daily without regard to meals. for Depression
			Madopar 200mg;50mg Tablet	1 Tablet Three times a day. for Parkinson's disease
			Metformin 500mg Tablet	1 Tablet Twice a day with meals. for Diabetes Mellitus, Type 2
Dispense Record by Own Organisation	29-May-2023 (a year ago)	Irbesartan with Hydrochlorothiazide	Avapro HCT 300/12.5 tablet: film coated, 30	Take 1 tablet daily
		Rosuvastatin	Crestor 20mg tablet: film coated tablet, 30	Take 1 tablet daily
		Escitalopram	Lexapro 10mg tablet: film coated, 28	Take 1 tablet daily
		Levodopa-Benserazide	Madopar 250mg tablet: film coated, 100	Take 1 tablet three times a day
		Isosorbide Mononitrate	Monodur 120mg SR tablet: extended-release, 30	Swallow whole 1 tablet daily
		Tiotropium	Spiriva 18 microgram powder for inhalation: capsules, 30	Inhale the contents of 1 capsule via the Spiriva handihaler once daily in the morning
Dispense Record by Own Organisation	28-Apr-2023 (a year ago)	Aspirin	Spren 100 100mg tablet: enteric coated, 112	Take 1 tablet daily with or soon after food
		Metformin Hydrochloride	Diaformin 500mg: film coated tablets, 100	Take 1 tablet daily



Australian Government

Australian Digital Health Agency

Medical Conditions
06 July 2024

CALEB DERRINGTON DoB 15 June 1933 (91y) SEX Male BHI 8003 6080 0004 5922

Start of Document

My Health Record
Medical Conditions View (Filter range from 22-Mar-2022 to - 06 July 2024)

<p>Allergies and Adverse Reactions</p> <p>Phenoxymethylpenicillin</p>	<p>Medical Conditions</p> <p>No information is available on interventions.</p>	<p>Shared Health Summary</p> <p>Thur, 06-Jul-2022 (2 months ago)</p> <p>Author: Dr. Terrance WALKER West End Medical Practice Phone: 07 8800 0001</p>	<p>Discharge Summary</p> <p>Mon, 05-August-2022</p> <p>Author: Dr. James Brecke</p> <p>Western Health Phone: +61 7 4226 0000</p> <p>*More recent than the Shared Health Summary</p>
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All available Allergies and Adverse Reactions

Substance/Agent	Manifestation(s)	Source/Author	Document Date
Phenoxymethylpenicillin	Urticaria	Latest Shared Health Summary West End Medical Practice	06-Jul-2022 (2 years ago)

Latest Shared Health Summary Medical Conditions

Written on 06-Jul-2024 Hills Family Practice.

[Discharge Summary](#) on 08-Aug-2022 is more recent than this SHS

Name	Date of onset	Source/Author	Document Date
DIABETES MELLITUS, TYPE 2, MILD	06-JUL-2022 (2 years ago)	Latest Shared Health Summary West End Medical Practice.	06-Jul-2022 (2 years ago)
HYPERLIPIDAEMIA	31-MAR-2013 (11 years ago)		
ISCHAEMIC HEART DISEASE	31-MAR-2013 (11 years ago)		
HYPERTENSION	31-MAR-2013 (11 years ago)		
DEPRESSION	31-MAR-2013 (11 years ago)		
OSTEOPOROSIS	31-MAR-2013 (11 years ago)		

Medical Conditions in other documents

Name	Date of onset	Source/Author	Document Date
DIABETES MELLITUS, TYPE 2, MILD	06-JUL-2022 (2 years ago)	Discharge Summary Western Health	08-Aug-2022 (2 years ago)
HYPERLIPIDAEMIA	31-MAR-2013 (11 years ago)		
ISCHAEMIC HEART DISEASE	31-MAR-2013 (11 years ago)		

Medical Conditions View

The Medical Conditions View brings together a consolidated list of medical conditions and procedures from a range of clinical documents available in My Health Record. Information can include:

- Most recent shared health summary, event summary and discharge summary
- Specialist letters and e-Referral notes
- In hospital Medicare services
- Residential Care Transfer Reason documents
- Residential Care Health Summary documents.

Immunisation Consolidated View

Immunisations - sorted by date

9 Nov 2023

Caleb **DERRINGTON**

DoB 15 Jun 1933 (90 years)

SEX Male

IHI 8003 6080 0004 5922

[Australian Immunisation Register](#)

Displays all the immunisation information recorded in the Australian immunisation register

[Immunisations](#)

All the immunisations recorded in both the Australian immunisation register and this My Health Record

[Shared Health Summary](#)

04-Apr-2023 (7 months ago)
Author: Own
tel:(07) 1654 3542

[Event Summary](#)

04-Apr-2023 (7 months ago)
Author: Own
tel:0455555555

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Immunisations recorded in the Australian Immunisations Register

05-Jul-2017 to 04-Apr-2023 (7 months ago)

Source/Author	Date	Dose number	Immunisation - Brand	Disease/Indication
Australian Immunisation Register	04-Apr-2023 (7 months ago)	1	Fluad Quad	Influenza
Australian Immunisation Register	19-Sep-2022 (a year ago)	4	COVID-19 Vaccine Booster Pfizer	COVID-19
Australian Immunisation Register	19-Jun-2022 (a year ago)	3	COVID-19 Vaccine Booster Pfizer	COVID-19
Australian Immunisation Register	19-Apr-2022 (1 years ago)	1	Fluad Quad	Influenza
Australian Immunisation Register	27-May-2021 (2 years ago)	2	COVID-19 Vaccine AstraZeneca	COVID-19
Australian Immunisation Register	15-Mar-2021 (2 years ago)	1	COVID-19 Vaccine AstraZeneca	COVID-19
Australian Immunisation Register	01-Mar-2021 (2 years ago)	1	Fluad Quad	Influenza
Australian Immunisation Register	14-Mar-2018 (5 years ago)	1	Zostavax	Shingles
Australian Immunisation Register	05-Jul-2017 (6 years ago)	1	Pneumovax 23	Pneumococcal

End of Section - Immunisations recorded in the Australian Immunisations Register



Pathology reports overview in My Health Record

Pathology Reports Overview

9 Nov 2023

Caleb DERRINGTON DoB 15 Jun 1933 (90 years) SEX Male IHI 8003 6080 0004 5922

Reports - grouped by Test Name and ordered by Specimen collection date

01-Mar-2021 to 19-Oct-2022 (a year ago)

Organisation	Specimen collected date	Time	Test name	Status	Report	Report group
Pathway Group Pathology	19-Oct-2022 (a year ago)	19:34	Electrolytes Urea Creatinine	Final	1st Report	(View 3 more within 1 years)
		19:34	CA MG PHOS	Final	1st Report	(View 2 more within 3 months)
		19:34	C-Reactive protein	Final	1st Report	(View 2 more within 3 months)
		19:34	Full blood count	Final	1st Report	(View 3 more within 1 years)
		19:34	AUTOMATED DIFF	Final	1st Report	(View 3 more within 1 years)

End of Section - Reports - grouped by Test Name and ordered by Specimen collection date

Reports - grouped and ordered by Test Name

01-Mar-2021 to 19-Oct-2022 (a year ago)

Organisation	Specimen collected date	Time	Test name	Status	Report	Report group
Pathway Group Pathology	19-Oct-2022 (a year ago)	19:34	AUTOMATED DIFF	Final	1st Report	(View 3 more within 1 years)
		19:34	CA MG PHOS	Final	1st Report	(View 2 more within 3 months)
		19:34	C-Reactive protein	Final	1st Report	(View 2 more within 3 months)
		19:34	Electrolytes Urea Creatinine	Final	1st Report	(View 3 more within 1 years)
		19:34	Full blood count	Final	1st Report	(View 3 more within 1 years)

End of Section - Reports - grouped and ordered by Test Name

[\[Ordered by Specimen collected date\]](#) [\[Ordered by Test name\]](#) [[<<](#)] Previous Group [[>>](#)] Next Group [[Help](#)]

Latest Pathology Reports for Electrolytes Urea Creatinine

01-Mar-2021 to 19-Oct-2022 (a year ago)



Discharge Summary

Discharge Summary

18 Sep 2022

Mr Caleb **DERRINGTON**

DoB 15 Jun 1933 (89 years)

SEX Male

IHI 8003 6080 0004 5922

Health Profile

This section may contain the following sub-sections - Adverse Reactions and Alerts.

Adverse Reactions

Adverse Reactions

Substance/Agent	Manifestations
Phenoxyethylpenicillin	<ul style="list-style-type: none">Urticaria

Event

This section may contain the following sub-sections - Problems/Diagnoses This Visit, Clinical Interventions Performed This Visit and Clinical Synopsis and Diagnostic Investigations.

Clinical Summary

Patient brought in by daughter due to increased thirst, urination since last discharge and nausea and vomiting for 2 days. Pathology tests revealed hyperglycaemia which was treated in hospital and patient was seen by endocrinologist and put on anti-diabetic treatment.

Problems/Diagnoses This Visit

Type	Description
Problem Diagnosis	Hyperglycaemia

Medications

This section may contain the following sub-sections - Current Medications On Discharge and Ceased Medications.

Current Medications On Discharge

Current Medications On Discharge

Medication	Directions	Dispensed	Clinical Indication	Duration	Change Status	Change Description
Metformin 500mg	1 tablet twice a day		Type 2 Diabetes	Ongoing	NEW	
Denosumab (Prolia)	1 inj every 6 months	Given in hospital on 10 Aug 2022	Osteoporosis	Ongoing	Nil change	



Care and support plans

These documents can be viewed within My Health Record and via my health app.



A comprehensive plan describing agreed goals of support, and outlining planned medical, nursing and allied health activities.

My Aged Care support plans:

A My Aged Care support plan records what has been discussed and agreed during a My Aged Care assessment such as: strengths, difficulties, goals, and preferences for care services.

The support plan shows what aged care services are approved, at a point in time, based on their needs and abilities – not what aged care services they are receiving.

*Please note that 'My Aged Care support plans' are linked to **My Health Record** from the **Aged Care Portal**.*

NSW Health Advance Care Directive (ACD) 

SECTION 1 YOUR DETAILS AND

Family name: _____
 Given name: _____
 Date of birth: _____
 Address: _____

I have been provided with and read the 'Making an Advance Care Directive' booklet.
 I have legally appointed one or more people as my Enduring Guardian. Please tick if yes

ENDURING GUARDIAN

Name: _____ day of _____ 20____
 by _____
 of _____ (maker's full name)
 born on _____ (maker's residential address)
 _____ (maker's date of birth)

I have not appointed an Enduring Guardian
 if, because of my medical condition, I am not able to do so, the doctors or my family, my Person Responsible as defined in the Guardianship Act (1987) is _____

PERSON 1

Name: _____
 Relationship: _____
 Home phone number: _____
 Mobile phone number: _____
 Email address: _____

Advance Health Directive

Notes:

- To make an advance health directive, you must be 18 years of age or older and have full legal capacity.¹
- A person who makes an advance health directive is called "the maker".

This advance health directive is made under the Guardianship and Administration Act 1990 Part 9B on the _____ day of _____ 20____ by _____ (maker's full name) of _____ (maker's residential address) born on _____ (maker's date of birth).

This advance health directive contains treatment decisions in respect of my future treatment. A treatment decision in this advance health directive operates in respect of the treatment to which it applies at any time I am unable to make reasonable judgements in respect of that treatment.

Notes about treatment decisions:

- Treatment is any medical, surgical or dental treatment or other health care (including palliative care and life sustaining measures such as assisted ventilation and cardiopulmonary resuscitation).²
- A treatment decision is a decision to consent or refuse consent to the commencement or continuation of any treatment.³
- A treatment decision operates only in the circumstances that you specify.⁴
- Treatment to which you consent in this advance health directive can be provided to you.
- Treatment to which you refuse consent in this advance health directive cannot be provided to you.
- Your enduring guardian or guardian or another person cannot consent or refuse consent on your behalf to any treatment to which this advance health directive applies.⁵

1. Guardianship and Administration Act 1990 s. 110P
 2. Guardianship and Administration Act 1990 s. 3(1), definition of "life sustaining measure", "palliative care" and "treatment"
 3. Guardianship and Administration Act 1990 s. 3(1), definition of "treatment decision"
 4. Guardianship and Administration Act 1990 s. 110(2)
 5. Guardianship and Administration Act 1990 s. 110(2)

MROOH ADVANCE HEALTH DIRECTIVE

Advance Care Plans

Advance care planning is the process of detailing future medical care preferences.

- A resident, their nominated or authorised representative can add an advanced care planning document to their record.
- Some healthcare providers, including RACH staff, can upload advance care planning documents in consultation with the resident.

Please note that only certain software will allow healthcare providers to upload advance care plans to My Health Record. Contact your software provider to check.

start of document

Government of Western Australia
Department of Health

FULLTIME, TEST 0 A9328341
Form 88 (July 1988) (4e)
Rev 0
LIFE-SAVING USE ONLY
NPPA VAK 0008

From: **Stoney Hospital** Visit/Clinic: **SA** Unknown

Goals of Patient Care

Baseline information

Primary illness: Testing 311019 x 3

Significant comorbidities:
 Person responsible:
 Relationship to patient:
 Has an Advance Health Directive (AHD): No
 Has an Advance Care Plan (ACP): No
 Has registered an organ donation decision: No
 Family is aware of organ donation decision: No
 Has an Enduring Power of Guardianship (EPO): No

Goal of Care

Life-sustaining intensive treatment - with treatment cap

Not for cardiopulmonary resuscitation (CPR)

For Medical Emergency Response (MER) or Medical Emergency Team (MET) calls: No
 For ventilatory support, including intubation: No
 Maximum level of support specified:
 For Intensive Care Unit (ICU) or High Dependency Unit (HDU) admission: Yes
 Comment: comment

Discussion summary

Date and time of discussion: 05 Dec 2019 12:06:24

Goals of Patient Care discussed with:

Senior MCO (Registrar/Consultant): Dr Doctor (he1234567)
 Patient: Yes
 Family or carer(s):
 Person responsible:
 My Health Record: Patient Consent to upload - Yes
 Patient able to fully participate in discussion: Yes
 Patient's likely response to cardiopulmonary (CPR) and critical intervention: Testing
 Patient preferences: Testing
 Decision rationale for agreed Goals of Patient Care:
Extended use
 Consultant endorsement for extended use: For 12 months
 Consultant comment: Dr Doctor (he1234567)
 The extended plan.

Advance Care Information Section

Added document:
 Date document last planning document was written:
 Author of the advance care planning document:
 Consent received for the author of the advance care planning document:
 Attached PDF:
Administrative Observations
 No administrative observations.

Administrative details

Patient details	Value	Updated by	Value
Name	EMEREA MULLS (Davit)	Name	EMEREA MULLS (Davit)
Sex	Female	Address	Sea Provisional
Indigenous status	Not recorded/Indigenously identified		
Date of Birth	21 July 1947 (21y2m2d)	Document details	Value
Individual Healthcare Identifier (IHI)	IHI is calculated from date of birth: 8005 5083 0621 8805	Document type	Advance Care Information
		Evaluation date and time	17 October 2019 16:04:13.00
		Date and time entered	Not Provisional
		Document ID	2,23,4976451 23 78662C7664217734958705
		Document ID	Unknown

Goals of Care Documents

The resident's treatment and preferences for end-of-life treatment are detailed in this document.

Once created it is uploaded to their record by their healthcare provider.

Note: This can only be uploaded once instructed by the resident or representative.

Advance care document custodian

An advance care document custodian is either a person or an organisation that holds a copy of the residents advance care planning document.



- Details of up to two custodians can be stored in the record.
- Saved custodians will be displayed in the advance care document in your software's 'documents list' Custodian.
- A healthcare provider can contact the custodian to get access to the documents.

Shared Health Summary

11 Jul 2024

Mr Caleb DERRINGTON

DoB 15 Jun 1933 (91 years)

SEX Male

IHI 8003 6080 0004 5922

West End Medical Practice

Author Dr Terrance WALKER (General Medical Practitioner)
Phone 0716543542

Adverse Reactions

Adverse Reactions

Substance/Agent	Reaction Type	Reaction	Reaction Onset Date
Phenoxymethylpenicillin		• Urticaria	

Medications

Medications

Medication	Directions	Clinical Indication
Aspirin 100mg Tablet, enteric coated	1 Tablet Daily with meals.	Ischaemic heart disease
Avapro HCT 300/12.5 300mg;12.5mg Tablet	1 Tablet Daily.	Hypertension
Crestor 20mg Tablet	1 Tablet Daily.	Hyperlipidaemia
Escitalopram 10mg Tablet	1 Tablet Daily without regard to meals.	Depression
Madopar 200mg;50mg Tablet	1 Tablet Three times a day.	Parkinson's disease
Metformin 500mg Tablet	1 Tablet Twice a day with meals.	Diabetes Mellitus, Type 2

Medical History

- No Procedures are supplied

Medical History

Item	Date
Diabetes Mellitus, Type 2	26 Oct 2022 ->
Depression	Dec 2013 ->
Transient Ischaemic Attack	Sep 2013 ->
Hyperlipidaemia	Mar 2013 ->
Ischaemic heart disease	Mar 2013 ->
Hypertension	Oct 2008 ->

Immunisations

Immunisations - Administered Immunisations

Vaccine	Sequence Number	Date
Pneumovax 23	1	5 Jul 2017

Shared health summary

This is a summary of a patient's health status at a point in time, which can include medical conditions, medicines, allergies and adverse reactions, and immunisations.

Event Summary

17 Jul 2024

Mr Caleb **DERRINGTON**

DoB 15 Jun 1933 (91 years*)

SEX Male

IHI 8003 6080 0004 5922

Start of Document

West End Medical Practice

Author Miss Jane DOE
Phone 0716543542
Encounter 17 Jul 2024 09:32+1000
Period

Event Details

I have discussed with Caleb how to help manage his blood sugars through diet changes. He has started Metformin a few weeks ago and believes this is helping him. He will come back and see me in 3 weeks for a review, he has an app with menu items to help him make better food choices. Caleb says he is going to see his Podiatrist next week about pain in his left foot.

Actions:

Request printed: HbA1C
Adverse reaction to dairy products recorded - Moderate Vomiting

Adverse Reactions

Adverse Reactions

Substance/Agent	Reaction Type	Reaction	Reaction Onset Date
Dairy products		<ul style="list-style-type: none">Vomiting	

Diagnostic Investigations

This section contains the following subsections: Pathology Test Result, Imaging Examination Result and Requested Service(s).

Requested Service

Requested Service

Field	Value
Requested Service Description	HbA1C
Service Requested DateTime	17 Jul 2024
Booking Status	Request

Administrative Details

Event summary

Event summaries capture health information about a significant healthcare event that is relevant to the ongoing care of an individual.

Please note that generally RACH would not upload, only view these documents.

Residential Care Transfer Overview

An overview document generated by the My Health Record System when a Residential care transfer reason document is uploaded to My Health Record, that is viewable by healthcare providers.

This overview captures:



Residential care transfer reason document
(triggers overview)



Residential care health summary document
(if available)



Residential care medication chart document
(if available)

Other shared health information that is already existing in My Health Record:

- Advance care plan
- Advance care document custodian
- Goals of care
- Immunisation consolidated view
- Discharge summary
- Share health summary

Residential Care Transfer Documents

21 Nov 2022 | Careb DERRINGTON | DOB 15 Jun 1933 (89 years) | Sex Male | IHI 8003 6080 0004 5922

Start of document

Generated Fri, 18 Nov 2022 at 4:15 am AEDT

Uploaded by Aged Care Residential Services

Transfer Reason	Medication Chart	Health Summary
Uploaded on: Fri 18 Nov 2022 at 2:30 am By: Dr Charlotte Duncan, General Practitioner Organisation: Adventist Aged Care - Sydney Phone: 02 9487 0600	Uploaded on: Fri 18 Nov 2022, 2:33 am By: John Smith, Registered nurse Organisation: Adventist Aged Care - Sydney Phone: 02 9487 0600	Uploaded on: Fri 18 Nov 2022, 2:35 am By: Jenny Evans, Registered nurse Organisation: Adventist Aged Care - Sydney Phone: 02 9487 0600

Advance Care Information

Source	Author	Organisation	Phone
Advance Care Planning	Dr Chris Dunn	lngh Medical Practice	02 9967 9988
Advance Care Custodian	Caroline Smith	Personal Information summary	02 9886 4567
Goals of care	Mr John Smith (registered nurse)	Adventist Aged Care - Sydney	02 9487 0600

Discharge Summaries

Showing only 3 from last 3 years - There may be other older discharge summaries not listed here.

Source	Date	Organisation	Author
Discharge Summary	20 Nov 2022	Sydney Adventist Hospital	Dr Gordon Ward Fulde (ED Physician)
Discharge Summary	3 Nov 2021	Sydney Adventist Hospital	Dr Katherine Bosni (ED Physician)
Discharge Summary	20 Oct 2020	Sydney Adventist Hospital	Dr Alexander Milosovic (ED Physician)

Immunisations

Displays all the immunisations recorded in both the Australian immunisation register and this My Health Record

[Back to top](#)

Administrative Details

Patient Details Name: Careb Derrington Sex: Male Indigenous Status: neither Aboriginal nor Torres Strait Islander Date of Birth: 15 Jun 1933 (89 Years) * Age is calculated from DOB IHI: 8003 6080 0004 5922	Author Details Generated By: My Health Record
Clinical Document Details Document Type: TBD Creation Date: 21 Nov 2022 4:15am (AEDT) Date Attended: Not Available Document ID: 24768126 467438394835 237479742387 32857328 Document Version: 1 Completion Code: Final	

Example: Health Care Provider - User Experience (UX) Mock-up

Residential care transfer reason document:

- Captures reason for the transfer of the resident for this episode
- Must be uploaded to trigger the creation of the *Residential Care Transfer Overview* in My Health Record

Residential care health summary document:

- Recommended to be uploaded with Transfer Reason document (could be uploaded at a later stage)
- Contents will be dependent on what is captured in the local Clinical Information System used

Residential care medication chart document:

- Recommended to be uploaded with Transfer Reason document (could be uploaded at a later stage)

My Health Record

Resources & further information



Australian Government

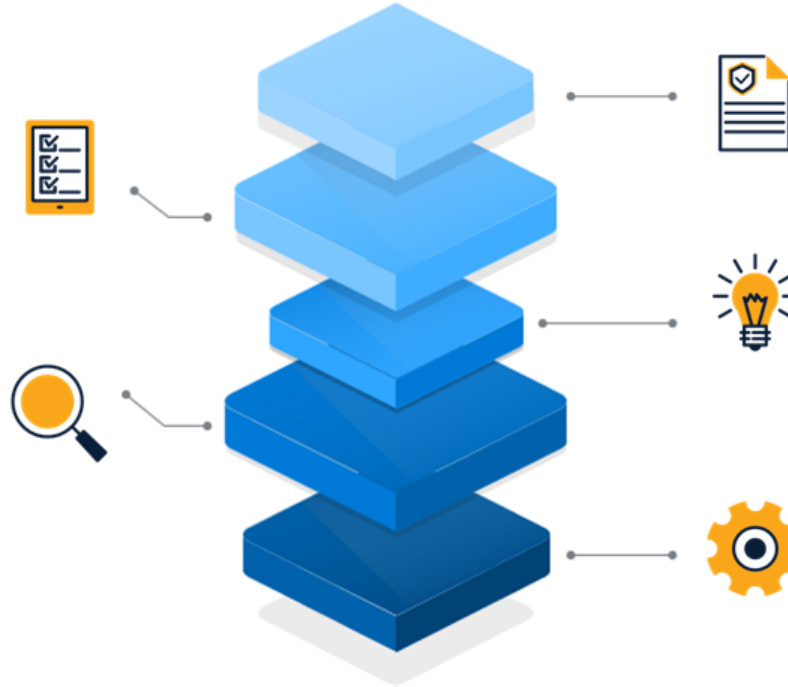
Australian Digital Health Agency



My Health Record – what do healthcare organisations need to do?

[Register and set up access](#)

Confirm the process to access My Health Record for authorised staff



[Ensure there is My Health Record security and access policy](#)



[Train staff](#) and ensure they are familiar with policies in place



[Ongoing participation and obligations](#)



Security and Access Policies – Template and Guidance

How to use this template

Square brackets

Throughout this template you will find fields with square brackets indicating that you should delete the existing content and customise with details relevant to your organisation.

Example: replace [specify timeframe] with 7 days

Explanatory notes

A number of explanatory notes are provided throughout this policy template to assist you in completing each section. Once the relevant information has been added, please ensure that any explanatory notes are removed from the policy prior to finalisation.

Examples

Examples provided in this template are suggestions only. If a suggested example is not applicable, it is the responsibility of the healthcare provider organisation to meet the mandatory requirements by providing alternative detail in their policy. Any suggested examples or footnotes that do not apply to the organisation should be deleted from the policy.

Drop down fields

A number of explanatory notes are provided throughout this policy template to assist you in completing each section. Please look out for the Choose an item, sections and select an option that is suitable to your organisation. If there is no suitable option, select "other" and specify your situation.

Please complete the document by choosing from the available options and ensuring that all highlighted information is updated for your organisation. **Any options that do not apply, as well as this page explaining how to use the template, should be removed from the policy prior to finalisation.**

My Health Record system security and access policy template
oahc.gov.au

Policy template

A My Health Record security and access policy template has been developed by the Office of the Australian Information Commissioner (OAIC), in collaboration with the Agency, to assist you in developing a policy for your organisation.

Policy template and guidance

Australian Government
Australian Digital Health Agency

My Health Record

My Health Record security and access policy checklist

This checklist supports healthcare organisations to establish a My Health Record security and access policy

Healthcare organisations must operate in accordance with relevant policies and legislation when participating in the My Health Record system. They must establish, review, update, maintain, enforce and promote policies that ensure the system is used safely and responsibly by staff.

Prior to registering to participate in the system, your organisation will need to have a My Health Record security and access policy in place. Once registered, you will also need to comply with a number of ongoing [participation obligations](#), including keeping your security and access policy up to date.

To assist organisations with meeting security and access policy requirements, the Australian Digital Health Agency has developed a security and access policy checklist.

Policy Requirements Checklist

The checklist is a guide only and should be assessed against the needs and risks that may apply to your organisation.

Healthcare provider organisations should ensure the policy includes and addresses the topics outlined in Rule 42 of the [My Health Records Rule](#) as outlined below.

- Healthcare provider organisation policies**
 - A written My Health Record security and access policy is in place prior to the healthcare provider organisation registering to participate in the system, and the policy is maintained on an ongoing basis.
 - The policy is communicated and remains accessible to all employees.
 - The policy is communicated with any healthcare providers to whom the organisation supplies services under contract and remains accessible to these providers. For example, a healthcare provider that supplies information technology services to individual healthcare providers to enable them to access the system, must communicate the policy to these providers.
 - The policy is enforced in relation to all employees and any healthcare providers to whom the organisation supplies services under contract.
- Manner of authorising and process for suspending and deactivating user accounts**
 - The policy details the manner of authorising persons accessing the system via or on behalf of the healthcare provider organisation.
 - The policy outlines the ways a user account is suspended and/or deactivated in the following circumstances:
 - o A user leaves the organisation
 - o A user's security is compromised
 - o A user has changed duties and no longer requires access to the system
- Training for authorised users, before they access the system**
 - The policy includes a requirement that, before a user is authorised to access the system, they receive training covering:
 - o How to use the system accurately and responsibly
 - o Legal obligations of the healthcare provider organisation and people who access the system on behalf of the organisation
 - o Consequences of breaching those obligations

My Health Record security and access policy checklist v1.0 November 2022

PAGE 1

Registration Process and Checklist

Register your organisation for an HPI-O and with the My Health Record system

The responsible officer (RO) of your organisation will need to register the organisation with the HI Service to get an HPI-O.

Register for a PRODA account



Link to Health Professional Online Service (HPOS)



Register a seed organisation with the Healthcare Identifiers Service (HI Service)



Register any networked organisations



Obtain HPI-Is for all clinical staff who will be using My Health Record

All healthcare providers within your organisation will need to be uniquely identified using an HPI-I to access My Health Record. All Ahpra registered healthcare providers will already have an HPI-I.

Ahpra registered healthcare providers





Non-Ahpra registered healthcare providers



Organisation Registration Checklist

A comprehensive checklist has been developed outlining the steps required to register a healthcare provider organisation for My Health Record.

Download checklist (PDF,
435.49 KB)

**Organisation
Registration Checklist**

Assign Responsible Officer (RO) and Organisation Maintenance Officer (OMO) roles

<input type="checkbox"/>	<p>Organisation identifies a RO & OMO's responsibilities including the Responsible Officer (RO) and Organisation Maintenance Officer (OMO). The RO and OMO's are responsible for ensuring the steps in this document are completed for their organisation. Each organisation can have only one RO but can have multiple OMO's. The RO will complete the initial organisation registration in HPOS and make a record of the individuals who are the RO and OMO's in the organisation's My Health Record security and access policy. RO and OMO details can be added, removed or changed via HPOS, as required.</p>	
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Policies and Education

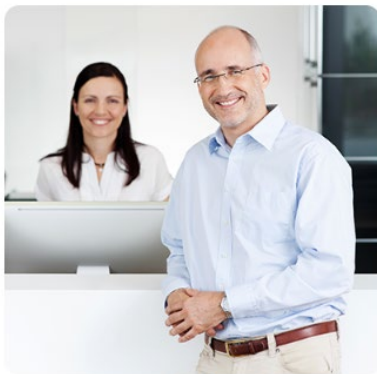
<input type="checkbox"/>	<p>Establish a My Health Record security and access policy.</p> <p>See policy steps for establishing a My Health Record Policy which covers user account management and access, security measures and management of data breaches, staff training and policy implementation and management.</p>	<p>It is a legislative requirement that a My Health Record security and access policy be implemented as described in the My Health Records Rule 2016.</p> <p>A My Health Record security and access policy template has been developed by the Office of the Australian Information Commissioner (OAIC), in collaboration with the Agency, to assist you in developing a policy for your organisation.</p> <p>A downloadable copy of policy requirements checklist is also available.</p>
<input type="checkbox"/>	<p>Establish a National Authentication Service for Health Certificate for Healthcare Provider Organisations Public Key Infrastructure (NASH PKI) Certificate Policy.</p>	<p>Under the National Authentication Service for Health Public Key Infrastructure Certificate for Healthcare Provider Organisations Terms and Conditions of Use, Healthcare Organisations using NASH PKI are required to have policies and procedures in place governing use of the NASH PKI Certificate. Full details are available on the Services Australia website. Download Sample NASH PKI certificate policy.</p>
<input type="checkbox"/>	<p>Recognise privacy and security obligations.</p>	<p>Both the Digital Health website and the Australian Digital Health Agency Cyber Security Centre website hold information and resources to optimise privacy and security for My Health Record and other healthcare systems. An online education module is also available. Information regarding ongoing participation obligations are available here.</p>
<input type="checkbox"/>	<p>Complete staff My Health Record training.</p>	<p>Healthcare provider organisations must provide staff with My Health Record training before they are authorised to use the system. See a list of Recommended My Health Record Training. Access a range of training and support materials here:</p> <ul style="list-style-type: none"> • Access online eLearning modules or podcasts • Join an upcoming webinar

Registering an organisation with Healthcare Identifiers Service (HI Service) via HPOS

<input type="checkbox"/>	<p>RO registers Seed Organisations for the Healthcare Identifier Service (HI) Service and My Health Record via HPOS. A Seed Organisation is a legal entity that provides or controls the delivery of healthcare services within Australia.</p>	<p>My Health Record registration step by step instructions are available on the Digital Health website and the Services Australia website.</p> <p>The RO completes the registration request for a Seed Organisation by accessing HPOS via PRODA. When registering an organisation for the HI service, the organisation will be allocated a unique 16-digit HPI-O.</p> <p>To deactivate, reactivate and retire an HPI-O complete this form and follow steps to upload via HPOS.</p>
<input type="checkbox"/>	<p>RO checks HPOS Messages.</p>	<p>RO logs into HPOS via PRODA and checks their HPOS Messages for the message which contains the HPI-O details of the RO and OMO and how to apply for a NASH PKI Certificate when using conformant software to access My Health Record.</p>
<input type="checkbox"/>	<p>RO or OMO registers network organisations, if required, as network.</p>	<p>If your organisation wishes to register one or more Network Organisations, RO or OMO can follow these steps to create a network organisation underneath the Seed</p>

PAGE 2

Registration Training Modules



Registering your Organisation for My Health Record

The content in this module has been divided into the following steps:

- Step 1 - Establish policies for participation in the My Health Record system
- Step 2 - Register the Responsible Officer for a PRODA account
- Step 3 - Link HPOS to your PRODA account using your healthcare identifiers
- Step 4 - Register the organisation with the HI Service
- Step 5(i)- Request a NASH PKI certificate
- Step 5(ii) - Link the CSP number to your organisation in HPOS
- Step 6(i) - Configure software to enable access to My Health Record
- Step 6(ii) - Access My Health Record via the National Provider Portal (NPP)
- Step 7 - Train staff
- Step 8 - Meet ongoing participation obligations
- Step 9 - Access additional support



Aboriginal and Torres Strait
Islander Health



Aged care



Allied health



Community health



General practitioners



Pharmacy



Hospitals



Nursing and midwifery



Pathology



Diagnostic imaging



Practice management



Specialists

Free Online Training

- Complete our free online [eLearning modules](#)
- To register for an On Demand webinar visit:
www.digitalhealth.gov.au/newsroom/events-and-webinars
- Software summary sheets and resources relevant to your clinical area: <https://www.digitalhealth.gov.au/healthcare-providers/initiatives-and-programs/my-health-record#education-and-training>
- Explore the Australian Digital Health Agency YouTube channel: <https://www.youtube.com/user/eHealthAus>

Support for registering your organisation

If you need support to connect your Residential aged care organisation with My Health Record, please contact the registration team.

RAC registration team details

✉ Email mhr.registration.RAC@digitalhealth.gov.au

Helpful resources:

- Australian digital Health Agency's [Residential aged care web page](#)
- Flyer - [Better connected care through My Health Record](#)
- Digital health foundations on-demand [webinars](#)



Australian Digital Health Agency – Drop-in Sessions

- The Australian Digital Health Agency is offering sector-wide-drop-in sessions every month
- Sessions help RACHs feel connected, and be guided through MHR registration
- Receive information on ADHA's broader Digital Health initiatives
- Interactive opportunity to ask questions of ADHA's panel
-
- Register Here:
 - <https://events.teams.microsoft.com/event/3b37df8a-7248-43ba-9e16-7d0a69b70178@49c6971e-d016-4e1a-b041-95533ede53a1>
- Next Session: 31st March 1:00pm – 2:00pm
- Acredia will attend and demo the new functionality in their software and we will also have an aged care provider share insights on their use of the system.

Questions?



Thank you!

