

## FAQ: Strengthening Medicare – General Practice Grants Program

### Grant payment process and reporting obligations

<p><b>Do we have to wait until the Grant application period closes before Grants will be paid?</b></p>	<p>No, Grants will be paid to successful practices following the receipt of complete applications, execution of funding agreements, and submission and approval of a tax invoice.</p> <p>Practices are encouraged to submit their applications early during the application period to receive the Grant funding quickly to ensure maximum time to undertake investment activities.</p>
<p><b>How will I know if my application has been successful?</b></p>	<p>Practices will be notified when their Grant application has been successful via email.</p>
<p><b>How will Grants be paid?</b></p>	<p>Upon receipt of the executed Strengthening Medicare GP Grants Program agreement, please send your tax invoice to <a href="mailto:grants@nqphn.com.au">grants@nqphn.com.au</a> at your earliest convenience.</p>
<p><b>What are the tax invoice requirements?</b></p>	<p>Invoice must be a tax invoice and include general practice business name, contact name, address, phone number, email address, ABN, whether you are registered for GST or not, ACN and bank details so the funds can be made electronically.</p> <p>Invoice addressed to:</p> <p style="padding-left: 40px;">Northern Queensland Primary Health Network</p> <p style="padding-left: 40px;">PO Box 7812</p> <p style="padding-left: 40px;">Cairns QLD 4870</p> <p>In the description of the invoice, please list <b>Strengthening Medicare – General Practice Grants Program – Grant Agreement Number – Practice Name</b></p> <p>(Tax invoices   Australian Taxation Office (ato.gov.au) – <a href="http://www.ato.gov.au/business/gst/tax-invoices/#Salesof1000ormore">www.ato.gov.au/business/gst/tax-invoices/#Salesof1000ormore</a>)</p>
<p><b>How long after receiving confirmation that my application was successful, will my Grant be paid?</b></p>	<p>Grant payments will be made following receipt of all correct documentation, including final invoice detailing approved Grant Agreement number supplied by Northern Queensland Primary Health Network (NQPHN).</p>



<b>Will GST apply to my Grant funding?</b>	If your practice is registered for the <a href="#">Goods and Services Tax (GST)</a> , GST will be added to your Grant total.
<b>What do I do once I receive the Grant funding?</b>	You should commence making practice improvements in line with your selected investment stream/s.
<b>When do I need to spend the Grant by?</b>	You need to spend the Grant before the end date of the Program: 30 June 2024.
<b>What if I want to change my selected investment stream?</b>	Please contact NQPHN via <a href="mailto:grants@nqphn.com.au">grants@nqphn.com.au</a> to notify them of any changes to the investment stream/s you originally selected on the application and funding agreement form (either in addition to, or instead of, your originally selected stream/s).
<b>Do we need to complete the investment activity before the end of the Program on 30 June 2024?</b>	The Grant should be spent before the end of the program on 30 June 2024, but the investment activities do not have to be fully complete by 30 June 2024.
<b>What reporting obligations do we have at the end of the Program?</b>	<p>At the end of the Program, Grantees must complete and submit a FAR (Financial Acquittal Report) and Self-Evaluation Survey direct to the Department of Health and Aged Care through the online forms below:</p> <ul style="list-style-type: none"> <li>• <a href="#">Financial Acquittal Report</a></li> <li>• <a href="#">Self-Evaluation Survey</a></li> </ul> <p>Practices will not need to submit receipts but will be required to retain them in line with Australian Taxation Office requirements.</p>
<b>Can my practice submit a financial acquittal and self-evaluation form before the end of the Grant program if we've completed all investment activities?</b>	Yes, a practice can lodge the FAR and self-evaluation survey before the end of the program.
<b>Will my practice need to pay tax on the GP Grant?</b>	<p>Grants are assessable income for taxation purposes, unless exempted by a taxation law. You should seek independent professional advice on your taxation obligations or seek assistance from the Australian Taxation Office.</p> <p>NQPHN cannot provide advice on your particular taxation circumstances.</p>

If you have any questions about the General Practice Grants Program, please contact the NQPHN at [grants@nqphn.com.au](mailto:grants@nqphn.com.au).