# STALL HOLDER INFORMATION

Queensland Mental Health Week 2023 -

### Mental Health & Wellness Expo

Monday 9th October, 2023 10am - 2pm

#### Planning & Set Up

Stall holders should ensure that they have access to their own table, chairs (optional) and resources. There is plenty of shade so no gazebo required, but you can bring one if needed. All stall holders will have to hold their own public liability insurance and ensure this is current for the event. Make sure to share our event flyers in the community.



#### What to bring

Stall equipment (tables, chairs etc.). Any merchandise, collateral, information and flyers to your service to give out to the community, If you are running an activity please ensure you bring your supplies. Light refreshments and free coffee by MAD Cow Coffee Van will be provided and food trucks will be on site for the purchase of food if required. There will be limited power resources so please ensure you are self-sufficient.

#### Order of service

8:30am: Gates open for set-up

10am: Start time (food & coffee vendors open)

11am: Welcome to Country 11:15am: Cultural performance

11:30am: Voting closes for Art Exhibition.

11:30am: Speeches

Jubilee Park

World War I
Cenotaph, Mackay

Alfred St

Alfred St

11:45am; Award Ceremony for Art Exhibition Artist

12:15am: Expo & Activities continue

2pm: Expo finishes 2pm: pack up

## Access on the Day

Stall holders will be responsible for there own set up. Access gates on Wellington street will be open form 8:30am and all stall should be set up ready to go by 10am. Set up will be in front of the Jubilee Community Centre around the big tree (left from the rotunda). You can bring your car onto the grounds to unload your equipment but your car will then need to be moved to the offiste parking. Nelson street as unrestricted parking.

Event Contact: Kristie - 0439 349 454 kristie.bull@mindaustralia.org.au





