

Senior Service Planning and Design Officer – Joint Regional Wellbeing Plan (JRWP)

Cairns, Townsville, or Mackay

About us

Northern Queensland Primary Health Network (NQPHN) is one of 31 regionalised and independent PHNs established nationally by the Commonwealth Department of Health to provide local communities with better access to improved primary healthcare services.

The NQPHN region extends from Moranbah in the south, up to the Torres Strait in the north, and west to Croydon and Kowanyama.

NQPHN aims to improve health outcomes for all residents by supporting, investing in, and working collaboratively with local Hospital and Health Services, the primary healthcare sector, local government areas (LGAs), other health organisations, and the wider community.

Find out more about NQPHN at www.nqphn.com.au

The role

Northern Queensland Primary Health Network (NQPHN) is a member of the partnership established to develop the foundational Joint Regional Wellbeing Plan for Northern Queensland. Partnership members currently include the Mental Health, Alcohol and Other Drugs Hospital and Health Services (HHS) for the Torres and Cape, Cairns and Hinterland, Townsville, and Mackay regions. The partnership will be broadened in 2022 to include other key stakeholders from the sectors.

The Senior Service Planning and Design Officer – Joint Regional Wellbeing Plan (JRWP) will work under the direction of the Partnership Steering Committee to implement the completed foundational plan and coordinate and support the development of the comprehensive plan ensuring that the plan is:


- developed in partnership with consumers and key stakeholders
- aligned to the Fifth National Mental Health and Suicide Prevention Plan
- underpinned by evidence-based planning tools
- centred around a stepped care and stage of life framework.

The comprehensive plan will outline the delivery of mental health, alcohol and other drugs, and suicide prevention activities across the NQPHN region, which includes the Torres and Cape, Cairns and Hinterland, Townsville, and Mackay HHS regions.



NQPHN acknowledges the Aboriginal and Torres Strait Islander peoples as Australia's First Nation Peoples and the Traditional Custodians of this land. We respect their continued connection to land and sea, country, kin, and community. We also pay our respect to their Elders past, present, and emerging as the custodians of knowledge and lore.





The successful candidate will be able to demonstrate:

- tertiary qualifications in a health related or human services discipline and three years relevant work experience specifically in mental health, alcohol and other drugs (AOD), and suicide prevention
- knowledge of contemporary population health concepts and demonstrated understanding of opportunities and challenges for the mental health, AOD, and suicide prevention sectors in the Northern Queensland region
- knowledge and/or experience of networking and stakeholder engagement in mental health, AOD, or suicide prevention.
- demonstrated experience in managing multifaceted project activities within a community engagement context and planning framework
- demonstrated high level written and verbal communication skills and experience in writing major policy, planning, or similar high-level documents
- demonstrated ability to work with diverse communities in the Aboriginal and/or Torres Strait Islanders and Australian South Sea Islanders footprint
- demonstrated experience in coordinating, developing, and contributing to a team environment.

If you are looking for the opportunity to be part of a passionate and driven team and contribute to achieving our mission of 'Northern Queenslanders live happier, healthier, longer lives,' we'd love to hear from you.

NQPHN aims to be an employer of choice for Indigenous Australians, and we encourage Aboriginal and Torres Strait Islander people to apply for this role.

For further information on this position and to view the position description, please visit our website: bit.ly/nqphn-vacancies

Your application should include:

- Cover letter (not exceeding two pages)
- Response to the Key Selection Criteria (no more than two pages)
- Your resume.

To submit an application for this position, please send your application to recruitment@nqphn.com.au

Applications close Monday 16 May 2022 at 5pm.